

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES**  
**August 21, 2019**  
**REGULAR MEETING of the BOARD OF EDUCATION**  
of the  
**SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT**  
Held in the Senior High School, Room 11  
Conklin, New York, County of Broome

**MEMBERS  
PRESENT:** Mr. Robert Strick  
Mr. Jack Bell  
Mrs. Mary Haskell  
Ms. Kelly Howe  
Mr. Ryan Remza  
Mrs. Suzanne Vimislik

MOTION Remza  
SECONDED Haskell  
APPROVED 9/18/19

**MEMBERS  
ABSENT:** Mr. Mark Leighton

**ALSO  
PRESENT:** Mr. Roland Doig, Superintendent  
Ms. Natalie Brubaker, Assistant Superintendent  
Ms. Karen Mullins, District Clerk  
Mr. Ethan Berry, Business Executive  
Mr. Ralph Schuldt  
Mr. Timothy Weber, C & S Companies  
Ms. Shannon Hogan, SVTA Representative

Mr. Robert Strick, Board President, called the meeting to order at 6:00 pm.

**RECORD OF ATTENDANCE** – Mrs. Haskell made a motion, seconded by Mr. Bell, to accept into record the attendance for the August 21, 2019, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

**APPROVAL OF MINUTES** – Mrs. Vimislik made a motion, seconded by Mrs. Howe to approve the July 10, 2019 Reorganizational Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

Mr. Remza made a motion, seconded by Mr. Bell to approve the minutes of the July 10, 2019, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – No Report

**FINANCIAL REPORT** – Mr. Remza made a motion, seconded by Mrs. Haskell, that the Board acknowledges receipt of the June financial reports. Upon vote the motion was approved unanimously. (6 yeses)

Mrs. Vimislik made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the July financial reports. Upon vote the motion was approved unanimously. (6 yeses)

**SUPERINTENDENT'S REPORT** – Tim Weber, C & S Companies, gave a brief update on the capital project work. He said that things are on schedule and looking good for the start of school. He said that they really had a great group of contractors for the work this summer, which has made things go smoothly.

**Resolutions** – Mr. Bell made a motion, seconded by Mrs. Howe, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 4 services recommended on the CPSE list dated 7/12 – 8/2/19.

- Authorize the 4 services recommended on the CSE list dated 7/22 – 8/13/19.

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Mary Farley	School Nurse High School	6/30/19

Leaves of Absence – that the following leaves of absences be approved:

- that Teresa Steflik, Middle School teacher, be granted a medical leave of absence from August 7, 2019, through approximately September 25, 2019.
- that Teresa Steflik, Middle School teacher, be granted an intermittent medical leave of absence for the 2019-20 school year.

Appointment – that the following permanent appointment:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Susan Kildare	Director of Transportation	As Per Contract	8/22/19

Non-Instructional Appointment – that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Kaethe Mitchell	School Nurse High School	As Per Contract	8/26/19

Substitute Appointments – that the substitute appointments for the 2019-20 School Year on Schedule A: Certified/Non-Certified Substitute Teachers, and Schedule B: Substitute Support Staff be approved.

Mentors – that the following mentors be approved:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Kelly Dyson	Mentor	As Per Contract	2019-20 School Year
Denise Miller	Mentor	As Per Contract	2019-20 School Year
Jennifer Potter	Mentor	As Per Contract	2019-20 School Year

Extended Season Coaching Payment – that the following coach be paid for an extended coaching season:

<u>Name</u>	<u>SPRING Timeframe</u>	<u>Total</u>
Stephen Haskell	4 weeks extended season head coach	As Per Contract

Athletic Department Appointments – that the following athletic department appointments be approved

<u>Position</u>	<u>Name</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Troy Humphrey	Asst. JV Football	As Per Contract	2019-20 School Year
Sara Loftus	Asst. Modified Girls' Soccer	As Per Contract	2019-20 School Year
Shawna Barrett	Lifeguard Supervisor	As Per Contract	2019-20 School Year
Ryan Brizzolara	Lifeguard Supervisor	As Per Contract	2019-20 School Year
Lorraine Buckley	Lifeguard Supervisor	As Per Contract	2019-20 School Year
Nathanael Dingman	Lifeguard Supervisor	As Per Contract	2019-20 School Year
Daniel Kosick	Lifeguard Supervisor	As Per Contract	2019-20 School Year
Evan Ligeikis	Lifeguard Supervisor	As Per Contract	2019-20 School Year
Courtney Marris	Lifeguard Supervisor	As Per Contract	2019-20 School Year
Alyssa Barrett	Lifeguard	As Per Contract	2019-20 School Year
Thomas Ethan Brusso	Lifeguard	As Per Contract	2019-20 School Year
Maresa Burr	Lifeguard	As Per Contract	2019-20 School Year
Madison Deyo	Lifeguard	As Per Contract	2019-20 School Year
Jenna Lawrence	Lifeguard	As Per Contract	2019-20 School Year
Jessica Roon	Lifeguard	As Per Contract	2019-20 School Year
Lara Van Putten	Lifeguard	As Per Contract	2019-20 School Year

Donation – that the Board of Education accept a donation from Walmart in the amount of \$500.00 for the support of the “All School Book Club” at the High School Library and hereby appropriates the amount into the General Fund as follows: Use: \$500.00 to A 2610 450 06 550 (HS Library – Materials and Supplies)  
Source: \$500.00 to A2705 (Revenue – Gifts and Donations)

School Policies 1<sup>st</sup>/2<sup>nd</sup> Readings –

- The Superintendent recommends the revision of School Policy #7511, Immunization of Students, be reviewed. Second reading/adoption to be recommended at the September 18, 2019, Board of Education Meeting.
- Recommended that the revision of School Policy #5410, Purchasing, be approved August 21, 2019.
- Recommended that new School Policy #8260, Title I Parent Involvement Policy, be approved August 21, 2019.

Upon vote the motion was approved unanimously. (6 yeses)

**2019-20 Tax Warrant** – Mr. Remza made a motion, seconded by Mr. Bell, that following be approved:

2019-20 Tax Levy – that be it RESOLVED, upon the recommendation of the Superintendent of Schools, that the sum of \$17,204,858 represents the amount needed to balance the 2019-20 budget and that this amount be raised by levying taxes upon the taxable properties of the Susquehanna Valley Central School District, which have been certified by the Board of Assessors of the Towns of Binghamton, Conklin, Kirkwood, Vestal and Windsor, and be it further resolved that the District Clerk of this School District be and is hereby authorized and directed to file a certified copy of this resolution with the Board of Assessors of the County of Broome, Binghamton, New York.

2019-20 Tax Warrant – that WHEREAS: Chapter 73 of the Laws of 1977, amended 1318, subdivision 1 of the Real Property Tax Law:

BE IT RESOLVED: That the Board of Education apply \$500,000 to the reduction of the tax levy;

BE IT ADDITIONALLY RESOLVED: To the tax collector of the Susquehanna Valley CSD, Towns of Binghamton, Conklin, Kirkwood, Vestal, and Windsor, County of Broome, New York State, you are hereby commanded:

1. To give notice and start collection on September 3, 2019 in accordance with the provisions of 1322 of the Real Property Tax Law.
2. To give notice that the tax collection will end on November 1, 2019.
3. To collect taxes in the total sum of \$17,204,858 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of 553 and 556 of the Real Property Tax Law.
5. To forward by mail to each owner of the real property listed on the tax rolls within 10 days after the start of the collection a statement of taxes due his/her property on press-numbered tax bill forms provided by the school district in accordance with the provisions of 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the Office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.
7. To issue receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact copies of all receipts issued as required by 986 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by 1330 of the Real Property Tax Law. This warrant is issued and delivered in accordance with 1306 and 1318 of the Real Property Tax Law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with 1318, subdivision 3 of the Real Property Tax Law.

Upon vote the motion was approved unanimously. (6 yeses)



**ASSISTANT SUPERINTENDENT'S REPORT** – Mrs. Brubaker reported that the teachers wrapped up their summer PDP work. She said that she was impressed with the work that they turned in and that they worked collaboratively with one another and have immersed as leaders. Conklin Summer Fun wrapped up as well. She said that with the construction work at Donnelly, the children loved being on the secondary campus and using the pool. With this program, the Liberty Partnership students are paid as counselors, and for some, was their first job. Mrs. Brubaker said that Susquehanna Valley was accepted to a grant program through NCRERN (National Center for Rural Education Research Network), which is a study run through Harvard University. She said that we had to turn in a paper application then do a phone interview. This was opened to all schools in New York and Ohio, and we were chosen as one of three local districts into this program. She said that they will form a team for this with hopes to combat absenteeism, college and civic readiness, and college choice. Mrs. Brubaker announced that the test data for 3-8 testing is ready, but still embargoed; they hope it will be released tomorrow. New Teacher Orientation will be held next Tuesday with four new teachers and three newer teachers attending. That orientation will include an overview of technology, APPR and the evaluation system, a bus tour of the district, and a meeting with their mentors.

**BOARD OF EDUCATION DEVELOPMENT REPORT** – None

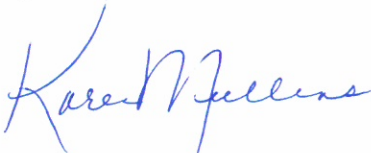
**VOICE OF THE ADMINISTRATORS** – Mr. Schuldt thanked his staff in the Buildings and Grounds department for their hard work this summer, which has been a challenge at the elementary buildings. He also thanked Tim Weber and Ethan for all that they did keeping the capital project running smoothly and on time.

**VOICE OF THE PUBLIC #2** – No Comments

**MOTION TO ADJOURN** – Mrs. Vimislik made a motion, seconded by Mr. Remza, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mr. Strick adjourned the meeting at 6:22 p.m.

Respectfully submitted,



Karen A. Mullins  
School District Clerk